

STATE OF LOUISIANA invites applications for the position of: Human Resource Analyst A/B/C

An Equal Opportunity Employer

OPENING DATE: Tue. 08/29/17

CLOSING DATE: Sun. 09/03/17 11:59 PM Central Time (US & Canada)

SALARY: \$12.43 - \$26.17 hourly

\$2,155.00 - \$4,536.00 monthly

JOB TYPE: Classified

LOCATION: Independence, Louisiana

SUPPLEMENTAL INFORMATION:

The Human Resources Analyst A position is located in the Human Resources Department.

This Human Resources Analyst A position is in a Career Progression Group and may be hired at the Human Resources Analyst B or Human Resources Analyst C level with required experience.

Applicants must have Civil Service test scores for **8100-Professional Level Exam** in order to be considered for this vacancy unless exempted by Civil Service rule or policy. If you do not have a score prior to applying to this posting, it may result in your application not being considered.

Applicants without current test scores can apply to take the test here.

To apply for this vacancy, click on the "Apply" link above and complete an electronic application which can be used for this vacancy as well as future job opportunities. Applicants are responsible for checking the status of their application to determine where they are in the recruitment process by selecting the 'Applications' link after logging into their account.

The State of Louisiana only accepts online applications. Paper applications will not be accepted. Computer access is available at your local library, at local Louisiana Workforce Commission <u>Business Career Solutions Centers</u>, and at our Baton Rouge Information and Testing Office at 5825 Florida Boulevard, Room 1070, Baton Rouge, LA 70806. If you require an ADA accommodation, please contact our office at (225) 925-1911 or Toll Free: (866) 783-5462 during business hours for additional assistance.

(Please note: Libraries and LWC centers cannot provide in-depth assistance to applicants with limited computer skills; therefore, we suggest that such applicants have someone with computer proficiency accompany them to these facilities to assist with the computer application process. Also, no State Civil Service employees are housed at the libraries or LWC centers to answer specific questions about the hiring process. Such questions should be directed to our Baton Rouge Information and Testing Office at the phone numbers above or by visiting the office on Florida Blvd. where assistance is available. Information is also provided on our job seeker website at www.jobs.la.gov).

For further information about this vacancy contact: Hilary Genusa Dugar, HR Analyst A Human Resources Department Lallie Kemp Medical Center (985) 878-1384